

## Instructions for Depositing Money into Inmate Trust via Wachovia Lockbox

1. Obtain money orders and / or cashier's checks made payable to inmate. Personal checks and cash are **not** accepted.
2. Mail money orders and / or cashier's checks in envelopes addressed in the following manner:

CCA Inmate Trust  
 (Inmate Last Name, Inmate First Name / Inmate CCA Commissary #)  
 Facility: MCRAE  
 P.O. Box 933488  
 Atlanta, GA 31193-3488

3. Make sure senders first and last name and return address is on the envelope.
4. Do **NOT** include and correspondence such as letters, cards, pictures, or packages with a money order or cashier's check. None of these items sent to this address will be forwarded to the inmate or returned to sender.

## Instructions for Depositing Money into Inmate Trust via Western Union

1. You can send money via Western Union by using the Internet, by phone or by a Walk-in Cash Payment. The website for internet is [www.westernunion.com/corrections](http://www.westernunion.com/corrections). The phone number for phone quick collect is 1-800-634-3422.
2. To send money via a Western Union Walk-In Cash Payment Location the following is a sample of a quick collect form.

**SAMPLE Quick Collect PAYMENT FORM**
**WESTERN UNION**

**\*Vea otro lado para español**

**THE PAY TO IS ALWAYS: CORRECTIONS CORP OF AMERICA**

**THE CODE CITY IS ALWAYS: TRUSTCCA AND STATE CODE IS ALWAYS: TN**

**SENDERS NAME**

**USE THE INMATE COMMISSARY NUMBER AND LAST NAME**

**SENDERS INFORMATION**

**WESTERN UNION GOLD OR PREFERRED CARD NUMBER**  
Numero de la tarjeta Gold o Preferida de Western Union

**1 PAYMENT INFORMATION**      **INFORMACION DEL PAGO**

**ENTER \$ AMOUNT**      Dollar Amount Not To Exceed US \$5,000  
El monto en dolares no debe exceder US \$5,000

When sending \$1,000 or more, you must provide identification and additional information.  
Al enviar \$1,000 o más, usted deberá proporcionar identificación e información adicional.

**Pay to:** **CORRECTIONS CORP OF AMERICA**

Company Name/Nombre De la Compañía

**Address:** **LEAVE THESE TWO AREAS BLANK**

Referencia Number/Numero de Referencia

**City/CI:** **TRUSTCCA**      **State/ST:** **TN**

**AGENCY USE ONLY**  
Additional account information for back of this page. Information obtained from Client Addressed to by Card

**Money Transfer Control Number**  
Numero de control de transferencia

Date/Fecha:      Time/Hora:

Amount/Cantidad:      \$

Transfer Fee/Carga por la transferencia:      \$

Type/Tipos:      \$

Total Amount Collected/Cantidad total cobrada:

Rate of Exchange/Rate de Cambio:      Amount to be Paid\*/Cantidad a pagar\*

**2 SENDER INFORMATION**      **INFORMACION DEL REMITENTE**

**Sender's Name:** **John Doe (Sender's Name)**

First Name/Primer Nombre      Last Name/Apellido

**Account Number With Company:** **1234567ORTIZ (commissary#last name)**

Numero de cuenta con la compañía      \*Note: no space between # and name

**Telephone:** **(000) 000-0000**

Numero/Numero de Telefono

**Address:** **123 ANYWHERE STREET**

Street/Calle y numero

**City/Town:** **ANYTOWN**      **State:** **STATE**      **Zip/Postal Code:** **00000**

**3 CONSUMER SIGNATURE**      **FIRMA DEL CLIENTE**

**Western Union® Payment Services**
1