

## Instructions for Depositing Money into Inmate Trust via Wachovia Lockbox

1. Obtain money orders and / or cashier's checks made payable to inmate. Personal checks and cash are **not** accepted.
2. Mail money orders and / or cashier's checks in envelopes addressed in the following manner:

CCA Inmate Trust  
(Inmate Last Name, Inmate First Name / Inmate CCA Commissary #)  
Facility: **SILVR**  
P.O. Box 933488  
Atlanta, GA 31193-3488

3. Make sure senders first and last name and return address is on the envelope.
4. Do **NOT** include any correspondence such as letters, cards, pictures, or packages with a money order or cashier's check. **None of these items sent to this address will be forwarded to the inmate or returned to sender.**

## Instructions for Depositing Money into Inmate Trust via Western Union

1. You can send money via Western Union by using the Internet, by phone or by a Walk-in Cash Payment. The website for internet is [www.westernunion.com/corrections](http://www.westernunion.com/corrections). The phone number for phone quick collect is 1-800-634-3422.
2. To send money via a Western Union Walk-In Cash Payment Location the following is a sample of a quick collect form.

**SAMPLE Quick Collect PAYMENT FORM**
WESTERN UNION

**\*Vea otro lado para español**

THE PAY TO IS ALWAYS: CORRECTIONS CORP OF AMERICA

THE CODE CITY IS ALWAYS: TRUSTCCA AND STATE CODE IS ALWAYS: TN

SENDERS NAME

USE THE INMATE COMMISSARY NUMBER AND LAST NAME

SENDERS INFORMATION

**WESTERN UNION QUICK COLLECT PAYMENT FORM**

Card Members Fill Out Yellow Shaded Area Only / Los tarjetahabientes solamente necesitan llenar el area amarilla

**1 PAYMENT INFORMATION** INFORMACIÓN DEL PAGO

ENTER \$ AMOUNT Dollar Amount Not To Exceed US \$5,000  
El monto en dólares no debe exceder US \$5,000

When sending \$1,000 or more, you must provide identification and additional information.  
Al enviar \$1,000 o más, usted deberá proporcionar identificación e información adicional.

Pay to: **CORRECTIONS CORP OF AMERICA**

Company Name/Nombre De la Compañía

Address: **LEAVE THESE TWO AREAS BLANK**

Reference Number/Numero de Referencia

City/CI: **TRUSTCCA** State/Estado: **TN**

**2 SENDER INFORMATION** INFORMACIÓN DEL REMITENTE

Sender's Name: **John Doe (Sender's Name)**

First Name/Primer Nombre: Last Name/Apellido:

Amount Number With Company: **1234567ORTIZ (commissary#last name)**  
Monto de cuenta con la compañía

Telephone: **(000) 000-0000**  
Numero de teléfono

Address: **123 ANYWHERE STREET**

City/Town: **ANYTOWN** State: **STATE** Zip/Code: **00000**

**3 CONSUMER SIGNATURE** FIRMA DEL CLIENTE

**AGENCY USE ONLY**

Money Transfer Control Number

Date/Fecha: Time/Hora:

Amount/Cantidad: \$

Transfer Fee/Cargos por las transferencias: \$

Total Amount Collected/Cantidad total cobrada: \$

Rate of Exchange/Tipos de Cambio: Amount to be Paid\*/Cantidad a pagar\*

**SAMPLE ONLY**

IN ADDITION TO THE TRANSFER FEE, WESTERN UNION ALSO MAKES MONEY WHEN IT CHANGES YOUR DOLLARS INTO FOREIGN CURRENCY. PLEASE SEE ATTACHED PAGES FOR MORE INFORMATION REGARDING CURRENCY EXCHANGES. IF THE EXCHANGE RATE FOR YOUR TRANSACTION WAS DETERMINED AT THE TIME YOU SENT THE MONEY, THE EXCHANGE RATE WILL BE SET FORTH ON THE RECEIPT. OTHERWISE, THE EXCHANGE RATE WILL BE SET FORTH ON THE RECEIPT. CERTAIN TERMS AND CONDITIONS GOVERNING THIS TRANSACTION AND SERVICES YOU HAVE SELECTED ARE SET FORTH ON THE ATTACHED PAGES. BY SIGNING THIS RECEIPT, YOU ARE AGREEING TO THOSE TERMS AND CONDITIONS.

\*ADemás de los cargos por el servicio de transferencia, Western Union también gana dinero cuando cambia sus dólares a moneda extranjera. Por favor lea en las páginas anexas más información sobre el cambio de moneda. Si el tipo de cambio para su transacción fue fijado en el momento en el que envió el dinero, la moneda en la que se hará el pago y el tipo de cambio se indicarán en el recibo de lo contrario, el tipo de cambio se fijará cuando el destino abra reciba sus fondos. Algunos términos y condiciones que rigen esta transacción y los servicios que usted ha elegido se establecen en las páginas anexas. Al firmar este recibo, usted declara que está de acuerdo con esos términos y condiciones.